

Instructions for using District Health Management Team diaries

Whenever you do some work on the project please write in the diary and **put the date of the entry**, for example:

- Meetings such as those among District Health Management Teams, with facilities, or among research teams that include the project
- Selecting human resources/health systems strategies to address your problem trees
- Implementing human resources/health systems strategies
- Monitoring (observing the effects) of the human resources/health systems strategies

The diary should include what you have done and some reflections on what what happened (i.e. what you are thinking). The following are prompts that may help you fill the diary:

- How we chose this bundle of strategies -describe the bundle of strategies
- How we implemented a bundle of strategies
- Why we implemented in this way
- How we have selected the strategies
- How we have observed the effects of the strategies
- What were the effects (and unintended effects) of the strategies
- What worked well
- What worked not so well
- What we would change next time
- Any changes in the environment that may affect the process and results

Any member of the District Health Management Teams can write in this diary.