Tool 8: Document review tool (process evaluation)

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| **Documents** | **Questions** | **Theme** | **Answers** |
| **MSI Workshop 1 report**  *(workshop 1 within the MSI Cycle that focuses on problem analysis)* | **1.** Which successes are described in the workshop 1 report regarding the implementation of MSI (what went well)?  **2.** Why did this go well? | Implementation of MSI |  |
| **1.** Which challenges are described in the workshop 1 reports (what are the barriers)?  **2.** Why did this not go well? | Implementation of MSI |  |
| **MSI Workshop 2 report**  *(workshop 2 within the MSI Cycle that focuses on work plan and strategy development)* | **1.** Which successes are described in the workshop 2 report (what went well)?  **2.** Why did this go well? | Implementation of MSI |  |
| **1**. Which challenges are described in the workshop 2 reports (what are the barriers)?  **2**. Why did this not go well? | Implementation of MSI |
| **NSSG 1st and 2nd meeting report** | **1.** Which successes are described in the national workshop 1 report (what went well)?  **2.** Why did this go well? | Implementation of MSI |  |
| Scale-up of MSI |  |
| **1**. Which challenges are described in the national workshop reports (what are the barriers)?  **2**. Why did this not go well? | Implementation of MSI |  |
| Scale-up of MSI |  |
| **Reports of support visits with DHMT (including the reflective diary) -** *if multiple reports: summarize the finding of the various reports, and indicate positive or negative trends over time.* | **1.** Which successes are described in the reports of visits to DHMTs (what went well)?  **2.** Why did this go well? | Implementation of MSI |  |
| **1.** Which challenges are described in the reports of visits to DHMTs (what are the barriers)?  **2.** Why did this not go well? | Implementation of MSI |  |
| **Inter-district meeting reports** | **1.** Which successes are described in the inter-district meeting reports (what went well)?  **2.** Why did this go well? | Implementation of MSI |  |
| **1.** Which challenges are described in the reports of visits to DHMTs (what are the barriers)?  **2.** Why did this not go well? |
| **International documents and reports (produced by partners, e.g. consortium workshop reports )** *- if multiple reports: summarize the finding of the various reports and indicate positive or negative trends over time.* | **1.** Which successes are described in the reports of visits to DHMTs (what went well)?  **2.** Why did this go well? | Implementation of MSI |  |
| Scale-up of MSI |  |
| **1.** Which challenges are described in the reports of visits to DHMTs (what are the barriers)?  **2.** Why did this not go well? | Implementation of MSI |  |
| Scale-up of MSI |  |
| **Notes of NSSG meetings** *- if multiple reports: summarize the finding of the various reports and indicate positive or negative trends over time.* | **1.** Which successes are described in the notes of NSSG meetings (what went well)?  **2.** Why did this go well? | Implementation of MSI |  |
| Scale-up of MSI |  |
| **1.** Which challenges are described in the notes of NSSG meetings (what are the barriers)?  **2.** Why did this not go well? | Implementation of MSI |  |
| Scale-up of MSI |  |
| **Notes of RT meetings -** *if multiple reports: summarize the finding of the various reports* | **1.** Which successes are described in the notes of RT meetings (what went well)?  **2.** Why did this go well? | Implementation of MSI |  |
| Scale-up of MSI |  |
| **1.** Which challenges are described in the notes of the RT meetings (what are the barriers)?  **2.** Why did this not go well? | Implementation of MSI |  |
| Scale-up of MSI |  |